

SAMPLE CONSTITUTION

1. NAME.

- a) The organisation shall be called -----Sailing Endeavour deemed to be a 'Corporate' body .

2 AIMS AND OBJECTIVES.

- a). To promote sailing for people with disabilities and to work with similar like minded organisations to achieve, where appropriate, the integration of people with disabilities into the Sailing club scene.----- Sailing Endeavour will also look at other areas where sailing could be deemed to be of benefit to the local community. By assisting young people and disadvantaged groups to benefit from the widely recognised, valuable character building qualities to be gained from the experience of sailing.
- b). To raise funds to purchase specially designed or adapted boats and equipment to minimise the difficulties associated with assisting people with disabilities to gain access to sailing and associated facilities.
- c). To make grants to groups and individuals where it is felt that financial assistance would further these aims and objectives.
- d). To encourage those people, who learn to sail through their association with CS, improve their abilities and skills to feel confident in any aspect of sailing. Also to feel capable of taking an active role in the management of a sailing club or like organisation where appropriate.

3. MANAGEMENT.

- a). A committee of Chairman, Co-ordinator/ Treasurer and a maximum of three members will manage ---Sailing Endeavour These officers/members to be elected at an AGM and will stand for a period of three years. At the end of that three years they may be nominated for re-election. Other Members with specialist knowledge may be co-opted as and when necessary.

- b). The AGM will be held each year at the end of the sailing season.

- c). The agenda for the AGM will be to - 1. Accept the minutes of the previous AGM. 2. To receive reports from the Chairman, Co-ordinator and Treasurer. 3. To approve yearly accounts. 4. To consider any other business properly laid before the meeting.

4. MEETINGS.

- a). AGM's. EGM's and SGM's may be called by giving 21 days written notice.

b). Items to be placed on the agenda, other than those submitted by the management committee must be received by the Co-ordinator fourteen days before the relevant meeting.

c). A quorum of 8 members or a third of the membership, whichever is least, is required before a general meeting can proceed. If the requisite number is not present within 30 minutes of the scheduled start of the meeting it shall be abandoned and re-convened seven days later. Those members attending any such re-convened meeting shall be deemed to be a quorum.

5. RESOLUTIONS.

a). A simple majority will resolve Resolutions and Elections for Office.

b). All special Resolutions, i.e. those referring to the constitution, must have at least a two thirds majority to be carried.

6. FUNDS.

a). The Treasurer will keep accurate records of receipts and payments.

b). Funds can only be applied to further the aims and objectives as set out herein.

7. MEMBERSHIP.

a). Membership of CS is open to anyone who feels that they may benefit from or contribute to the aims and objectives set out here.

b). Applications for membership of -----Sailing Endeavour must be proposed and seconded by members and placed before the management committee for acceptance.

c). Subscriptions for membership of -----Sailing Endeavour will be decided from time to time at an AGM.

8. NOTES.

1. This constitution is as amended (date)

2. Should any situation or condition arise which is not covered in this constitution, then the model rules as laid down by the Royal Yachting Association shall be deemed to be the primary guiding authority. These include rules for winding up such an organisation which will necessitate the acceptance of a special resolution as laid out in 5. b).

Signed (date) Chairman.

Signed (date) Secretary.